

## **Gopher Manager - (2 hours per week)**

**Do you like working with people and would you like to contribute to the My Little Pony community? Do you want to gain experience in planning and management? Then apply to this role and become a part of our Hearth's Warming Con Operations!**

We are looking for a Gopher Manager to help assist the HR Manager with managing the gophers of the convention. The gophers are the backbone of any good convention, doing all sorts of odd jobs and lending a hand when needed. The Gopher Manager will be responsible for making gopher schedules, providing necessary information and direction and making sure the gophers are motivated and healthy. Most of tasks will be done in collaboration with the HR Manager, but the Gopher Manager must also be able to work independently and adapt to situations if need be.

### **Required/Desirable Skills**

- Experience as volunteer or with managing volunteers/teams.
- Passion for planning and making schedules.
- Fluent in English, both spoken and written.
- Preferably fluent in Dutch or another (major) European language, both spoken and written.
- Proactive and reliable team player.
- Good communication skills.
- Preferably have experience with team management or organizing events.

### **Rewards**

- Event planning experience
- Free access to the convention
- Free staffer T-shirt
- Free meals during the convention
- New friends and fun experiences!
- Something to add to your CV

**Do you want to apply for this position?** Please send us your resume and cover letter to: Diederik van der Heijden; [d.vanderheijden@hwcon.nl](mailto:d.vanderheijden@hwcon.nl) Questions are also welcome!